



Craftco Metals Services, Inc.		QMSF-1022 Employment Application	
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**APPLICATION FOR EMPLOYMENT**

DATE \_\_\_\_\_

**PERSONAL INFORMATION**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ BIRTH DATE \_\_\_\_\_

ARE YOU A U.S. CITIZEN OR AN ALIEN AUTHORIZED TO WORK IN THE U.S.? YES \_\_\_ NO \_\_\_

**EMPLOYMENT DESIRED**

POSITION \_\_\_\_\_ DATE YOU CAN START \_\_\_\_\_ DESIRED WAGE \$ \_\_\_\_\_

PRESENT EMPLOYER (IF ANY) \_\_\_\_\_ MAY WE INQUIRE OF PRESENT EMPLOYER \_\_\_\_\_

EVER APPLIED AT CRAFTCO BEFORE? \_\_\_\_\_ DATE OF APPLICATION \_\_\_\_\_

REFERRED BY \_\_\_\_\_

**EDUCATION**

NAME AND LOCATION NO. YEARS ATTENDED GRADUATE? SUBJECTS STUDIED

HIGH SCHOOL \_\_\_\_\_

COLLEGE \_\_\_\_\_

TRADE, VOCATIONAL \_\_\_\_\_

**GENERAL**

SPECIAL SKILLS OR STUDY AREAS \_\_\_\_\_

ACTIVITIES, HOBBIES \_\_\_\_\_

U.S. MILITARY OR NAVAL SERVICES \_\_\_\_\_ RANK \_\_\_\_\_ PRESENT RESERVE? \_\_\_\_\_

**FORMER EMPLOYERS (LAST THREE, BEGINNING WITH LAST ONE FIRST)**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTACT \_\_\_\_\_



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PHONE \_\_\_\_\_

POSITION \_\_\_\_\_

**CRAFTCO APPLICATION FOR EMPLOYMENT (CONT.)**

**REFERENCES** (MANDATORY) LIST THREE **work references** NOT RELATED TO YOU, WHOM YOU HAVE KNOWN FOR AT LEAST ONE YEAR

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

RELATIONSHIP \_\_\_\_\_

YEARS ACQUAINTED \_\_\_\_\_

**EMERGENCY**

IN CASE OF EMERGENCY NOTIFY \_\_\_\_\_

NAME

ADDRESS

PHONE

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED TO GIVE YOU AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU."

DATED \_\_\_\_\_ SIGNED \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

INTERVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

REMARKS \_\_\_\_\_

APPEARANCE \_\_\_\_\_ ABILITY \_\_\_\_\_

PERSONALITY \_\_\_\_\_

OTHER \_\_\_\_\_